



Resort Data Processing, Inc.

RDPWin Training Order Form & Invoice

RDP offers training at our state-of-the-art facility in Vail, Colorado, for our RDPWin system as well as Crystal Reports. Please review the training schedule below. To sign up or for questions, please contact Sandra Asregado at 970-845-1141 (SandraA@Resortdata.com) or Rita Gale at 970-845-1143 (RitaG@Resortdata.com).

Class Topic	Dates	Overview
Crystal Reports and E-mail Confirmations \$500	Mon. 04/07/08 and Tues. 04/08/08 Mon. 05/05/08 and Tues. 05/06/08	The RDP system includes over 300 Crystal reports including confirmations. This two-day class provides a great opportunity to learn how to modify reports and improve the look of your confirmations, registration cards, and guest e-mails. Students are assigned their own workstation in the RDP training lab. The course is a hands-on class with lab exercises and ample time for experimentation. Attendees should bring a copy of their current guest confirmation to work on techniques. Topics include: * Use Crystal Reports to modify RDP standard reports. * Improve guest confirmations, registration cards, and e-mails. * Format with fonts, colors, lines, and boxes. * Include images, logos, maps, etc.
RDPWin Training and Converting from RDP-DOS \$500	Wed. 04/9/08 & Thurs. 04/10/08 Wed. 05/7/08 & Thurs. 05/8/08	This two-day class is designed for customers currently using RDP-DOS who wish to start using RDPWin for reservations, front desk, and other functions. Topics include: * RDPWin Overview - Major features compared to RDP-DOS. * System Configuration - rates, packages, system switches, etc. * Reservations, front desk, groups, travel agents and wholesalers. * Work Order and Asset Management. * Enhanced Housekeeping: forecasting, scheduling, and history. * Audit and back office accounting.
RDPWin Owner Training Vacation Rental & Timeshare \$250	Friday 04/11/08 Friday 05/09/08	This one-day class is designed for customers using RDP's owner billing systems, including vacation rentals, condo-hotel, and timeshare properties. The two-day RDPWin Training class referenced above is required to attend this class. Topics include: * Major new features in RDPWin relating to owners. * Owner Statements with work order descriptions. * Pay recurring bills for owners (power, water, etc.). * Owner Internet access to statements, pay bills, make reservations, etc. * Many additional topics.

CLASS	Class Dates Feb/Apr/May	Number Attending	Class Fee	Sub Total
Crystal Reports and Email Confirmations			\$500	
RDPWin Training and Converting From RDP-DOS			\$500	
RDPWin Owner Training for Vacation Rental & Timeshares			\$250	
Add Total Class Fees and Make Checks Payable to: Resort Data Processing:			Total Amt. Due: \$_____	

Company Name _____
 Street or Mailing Address _____
 City/State/Zip Code _____
 Telephone Number _____

Contact Person Name _____
 Contact Person's Email _____
 Secondary Email Address _____
 Fax Number _____

******Class space reserved upon receipt of this form and your payment******

US Mail to: Post Office Box 1170 Vail, CO 81658	www.resortdata.com	Delivery Address (FedEx, UPS, etc): 211 Eagle Road Avon, CO 81620-3360
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